



## **Banks Academy Secondary Principal Job Description**

Banks Academy is a 6 year old private non-denominational Christian High School in East Lake area of Birmingham serving underprivileged students who are zoned for failing high schools. Our mission is to develop students in mind, body, and spirit developing them in skills and character to successfully take them to their next stage of life benefiting them, their families, and the Birmingham community. Banks Academy is growing and plans to add a technical/trade curriculum to meet student interest and local business community needs. Banks Academy has a 100% graduation rate with 70% of the students going on to college. Banks Academy was founded by several Banks High School graduates and friends of the East Lake community. Banks Academy is ACSI and HigherEd accredited.

Banks Academy is seeking a High School principal.

### **Job Description**

- Supervise and facilitate the daily operations of the school.
- Teacher development
- Implementing academic goals and curricula
- Managing the budget and allocating financial resources
- Work with Dean of Students to support school discipline and character development
- Meet with parents, board members, donors, and partners
- Participate in board meetings
- Help develop the technical/trade school
- Maintaining ACSI and HigherEd accreditation and personally obtaining ACSI Standard or Professional Certificate
- Lead, model and support the teaching of Christian beliefs

### **Job Requirements**

- Masters degree or PhD in education related field
- Strong leadership, time management, decision-making, interpersonal and communication skills
- Professing and practicing faith in Jesus Christ and an active member of a church
- Ability to goal set and adapt to a rapidly growing school
- Experience working with under-privileged youth a plus
- Experience with accreditation
- Demonstrated problem solving skills
- Good communicator in verbal and written form
- Patient, passionate, and a kind demeanor

Please send CV/Resume and cover letter to Bill Hart [bhart@banksacademy.org](mailto:bhart@banksacademy.org). For any questions, call Bill at 205-862-0560

**Board Members: Darryl White, Steve Foster, Brad Gray, Tahiera Brown, Dr. Cal Dodson,  
Rev. David Cobbin, Bill Hart, Marilyn Purdy, Donna Tyner**

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